

California Industrial Hygiene Council
CIHC Board Meeting
at the Renaissance Long Beach Hotel
and Zoom option
September 21, 2021, 10:00 – 14:00

ATTENDEES

Pamela Murcell, President/Sacramento Valley	Laurel Davis, Northern CA (via Zoom)	
Joel Berman, Orange County	Jaime Steedman-Lyde, Southern CA (via Zoom)	
Ann Graham, San Diego	Gloria Chan, Treasurer/San Diego	
Grace Rinck, Southern CA	Roxanne Fynboh, Secretary/Sacramento Valley (via Zoom)	
Richard Hirsh, Northern CA (via Zoom)	Howard Spielman, Orange County	
Jim Unmack, Orange County	Susan Gulbrandsen, Southern CA	
Joel Cohen, Vice President/Northern California (via Zoom)	Megan Canright, San Diego (via Zoom)	
ITEM	ACTIVITY / DISCUSSION	ACTION ITEM MEMBER ASSIGNED
1. Call to Order and Welcome	Call to order: Pam called the meeting to order at 10:10 AM	
2. Minutes Approval	July 23 rd meeting minutes approved as written. Motion: Howard, 2 nd Susan, motion carried.	
3. Treasurer Report (Gloria)	Gloria went over financials. No payments to hotel or A-V have been due yet.	
4. Communication Plan (Roxanne)	2021 CIHC PDS – On 9/1 PDS email blast sent to 1106 recipients. Opens were about 25% with about 5-8% clicks. AIHA Nat'l has event posted as does NCS in their weekly e-mail blast. SVS also sending e-mail blasts.	<u>Roxanne</u> will send additional emails regularly – next one to include highlight of Ethics session and COVID protocols. <u>Megan</u> will look into social media postings.
5. 2022 March Summit Planning (Pam)	Discussion about date in Sacramento. 2022 March Summit calendared for March 16 th with Board meeting to be set on March 15 th or 17 th .	<u>Pam</u> further details to be determined..
6. Revised Bill Report (Ed)	Ed provided revised bill report. Of the 41 we tracked, 25 bills have failed, 9 have been signed, and 7 awaiting governor's action.	<u>Ed</u> to provide final bill report for next meeting.

<p>7. Cal/OSHA 8. Regulatory Reports</p>	<p>Joel C – Next Cal/OSHA Advisory Committee meeting is Oct. 28th. He will attend on behalf of CIHC. Pam – Standards Board monthly meetings dealt primarily with COVID emergency standard and comments from stakeholders. COVID ETS will expire in Jan 2022 unless readopted or a permanent standard is adopted. Cal/OSHA game plan is to readopt ETS in Dec which will take it into April 2022. Meanwhile, a proposed permanent version has been issued with a 2- or 3-year expiration date and requirement that COVID written program may be incorporated into the IIPP rather than stand alone. Next Cal/OSHA COVID advisory committee is Thursday, Sept 23rd. Pam needs comments and will attend on behalf of CIHC. Standards Board has a couple of interesting petitions pending. One is regarding TB testing frequency for health care workers (ref ATD standard).</p>	<p><u>Pam</u> prepare comments on proposed COVID permanent regulation. <u>Pam</u> provide link to pending Standards Board petitions.</p>
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<p>9. 30th Conference (PDS) Planning (Joel C, Gloria, Rich)</p>	<ul style="list-style-type: none"> • There will be a CIHC Board meeting on Tuesday (12/7) after the sessions at 5:30. The CIHC dinner will be at 6 pm on Sunday night (12/5). • The social event will be after the Monday (12/6) sessions at 5:30-7:00 on the pool deck. AV will consist of a dedicated camera for zoom option. Two screens will be placed in the conference room for attendees. • Cut-off date for early bird conference and hotel registration is Nov. 5. There are 40 rooms reserved per night and we are required to fill 90%. • Joel C. reviewed the program line-up. Most is complete. There will be virtual presenters on Monday. Tues. am is still in the works by Jaime. Wednesday morning topic is opioids and 2 graduate students will present in the afternoon with case studies. • Joel C. will work with session arrangers to collect speaker bios and photos. • Mark Katchen is scheduled to do the Ethics portion that will satisfy ABIH requirements on Tuesday afternoon. • COVID protocols will include the requirement for full vaccination – Roxanne will add this to the email blasts. • Signage at door will pertain to COVID symptoms and note that those with any possible symptoms must not attend. • Gloria and Grace will lead onsite registration and will check vaccination records during onsite registration. • There will be a virtual attendance option; fee will be the same as the in-person fee. • Gloria will check on recording the event to post on website and make available after the event to anyone who is registered. • Laurel will compile the program binder with help as needed for the information components. • Gloria will do the venue posters. • Rich reported on exhibitors; 13 paid, some pro bono. We need to confirm and update website. • REHS approval for the PDS – Pam made the contacts through Nola to follow-up on this. • CIHC will donate to AIHF on behalf of the PDS speakers as thank you gifts (\$25/speaker). • Discussion regarding raffles – CIHC will do one raffle for exhibitor bingo card; exhibitors? 	<p><u>Session arrangers</u> to firm up details with Joel C.</p> <p><u>Joel C. and Gloria</u> to establish final details and compile speaker bios.</p> <p><u>Roxanne</u> to add early bird reminder to email blasts.</p> <p><u>Gloria</u> to check on recording the event to post on website.</p> <p><u>Laurel</u> will lead putting together the e-program binder.</p> <p><u>Gloria</u> will do the venue posters.</p> <p><u>Pam</u> will post info as needed to website.</p> <p><u>Rich</u> will follow-up with exhibitors about any raffles they want to do.</p>
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10. Facility Tour (All)	Claudia Ruiz with the Renaissance lead the discussion and tour of facility: Zoom attendees participated through facetime tour. There is room to seat 340 classroom-style for the conference in the Bixby Ballroom which will allow for adequate COVID-required spacing of attendees. Masks are required at all times in the hotel unless eating or drinking. Lunch will be in the same room with the buffet in exhibitor room. Weather permitting, there is a large pool area for the reception with hospitality suites opening onto pool.	
11. New Business	CIHC Strategic Plan 2017-2021 – time to update – Susan and Howard agreed to be our task force to review the plan and report at the next Board meeting. CIHC By-laws and Operating Procedures – need to review; possible changes – tabled to next meeting.	Susan and Howard to report at next Bd meeting.
12. Next Meeting	Via Zoom early Nov TBD	<u>Ed</u> to provide Doodle poll.
13. Adjournment	Meeting adjourned 14:18.	