

California Industrial Hygiene Council
CIHC Board Meeting
 Sept 22, 2023 in-person – Westin, Long Brach
 (9:00 am – 3:30 pm)

ATTENDEES

Pamela Murcell, President/Sacramento Valley Ed Klinenberg/Sacramento Valley	Megan Canright, Co-VP/San Diego Gloria Chan, Treasurer/San Diego Karen Santo-Pietro/San Diego	
Howard Spielman/Orange County	Susan Gulbrandsen/Southern CA Jamie Steedman-Lyde, Co-VP/Southern CA	
Patty Beach/Northern CA Laurel Davis/Northern CA	Cathy Barankin/Sacramento Advocacy	
Not present: Sam Celly/Orange County Joel Berman/Orange County (alternate) Roxanne Fynboh, Secretary/Sacramento (alternate) Diana Peroni/Northern CA (alternate)		
ITEM	ACTIVITY / DISCUSSION	ACTION ITEM MEMBER ASSIGNED
1. Call to Order and Welcome – Megan	Call to order: Megan called the meeting to order at 9:36 AM. Introductions around the table.	
2. Minutes Approval – Pam	May 5 th minutes posted to website. Draft minutes provided by email; July 13 th , 2023 minutes approved as written. Laurel moved to approve, Patty 2 nd . All approved.	<u>Pam</u> to post minutes on website.
3. Introduction to New Members (Ad Hoc Agenda Item)	Karen Santo-Pietro provided introduction and background. Currently works for US Navy Medical Center. SD AIHA Past President. Patty Beach provided introduction and background on behalf of Diana Peroni. Currently works for BioMarin. Participates in AIHA Women in IH Committee.	<u>Pam</u> to update website with new member information.
4. Treasurer Report – Gloria	Gloria presented the financials through 3 rd QTR. Reviewed current revenue and expenses status for PDS. Gloria still reviewing options for interest-bearing accounts. OC dues for 2022 are still not paid – as no money received for >1 year, they are currently not in good standing and OC reps will not be reimbursed for travel expenses.	<u>Gloria</u> will continue to look into interest bearing account.
5. PDS Communication Update	Last PDS communication went out 9/18/23. Reminder schedule will be set. Early Bird registration currently ends Nov 3 rd ; however, Board agreed to extend to Nov 10 th depending on report of registration through 11/3. Hotel Block ends Nov 13 th . Gloria gave an update on email subscription list. Discussion on how to promote PDS with other organizations (JTS, ASSP, etc.)	<u>Megan</u> will connect with <u>Roxanne</u> to revisit communication schedule <u>Pam</u> to provide <u>Howard</u> with a written PDS announcement and registration form to print for JTS.

<p>6. Revised Bill Report (Cathy)</p>	<p>Cathy provided a Capitol update. First half of 2-year session just finished. Bill Hearings now limit witnesses and speaking time. Offices are not currently accepting drop-ins. Communication can be submitted under office doors. 44 bills tracked for 2023; 21 to Gov for action, 23 either dead or possible 2-year bills. AIHA also does Bill tracking, but does not take positions, informational only; AIHA has asked us to support America's School Act.</p>	<p><u>Board</u> will screen Bill list for 2024 when session resumes in January.</p>
<p>7. Cal/OSHA Regulatory Reports</p>	<p>Silica ETS Advisory Committee (Aug 9) – Jaime attended Adv Comm meeting. Little information about health effects. Treating like asbestos. Of note, several offline discussions were had; no record of where the offline discussion is available/recorded. Pam had an offline meeting via Zoom with Eric Berg to discuss CIHC's comments on the ETS; it was a productive meeting and several of CIHC's recommendations have been incorporated in subsequent draft language. The ETS process does not require response to public comments. Cal/OSHA is planning to have ETS ready for Standards Board vote in December.</p> <p>Lead and Indoor Heat Illness Rulemaking - Lead 600 pages of comments, Lead 400 pages of comments. Cal/OSHA must respond to all comments and complete the rulemaking process within 1 year. Lead formally open March 5th. Heat Illness open March 31st.</p> <p>CIHC is concerned about limited resources and lack of enforcement on health standards.</p> <p>Cal/OSHA Adv. Comm Meeting – Joel Cohen attended on July 27. Summary provided by email. Next meeting in Nov.</p> <p>Occ Safety & Health Standards Board – Pam cannot attend on behalf of CIHC for next meeting on October 19th.</p>	<p><u>Susan</u> will attend Standards Board meeting on Oct 19th</p>

<p>8. 2023 PDS Planning – Jamie/Megan/Gloria/Patty</p>	<p>Gloria provided update on Conference & Events Board Dinner 11/27 6:00 PM – L’Opera Restaurant Social Event 5:30-7:00 on 11/29 – possibly outside patio at Hotel, Downstairs restaurant, or Congregation Ale House off-site CIHC Board Meeting – Tue 5:30 PM A/V Contract – first draft proposal received, still negotiating Program agenda is almost firmed up. Oil & Gas session needs some assistance.</p> <p>Exhibitors/Sponsors – 14 paid exhibitor/sponsors total. Cal-OSHA Reporter will exhibit in-kind; they are advertising the PDS for us.</p> <p>Laurel will assemble the e-Program again. She will provide a checklist of items needed and due dates.</p> <p>Discussion on reduced rate for unemployed CIH. Recommendation that an individual ask local section for support. Tabled implementing a process for future discussion regarding various PDS rates (Emeritus, Unemployed, CIHC Bd member discount?).</p> <p>COVID Issues – discussion regarding notifications/contact tracing. May rely on local LB Health Dept requirements. Lauren recommends making a brief statement regarding following appropriate procedures. This will be incorporated into the email information provided to PDS attendees.</p> <p>Event Evaluations will be both paper and electronic (Laurel will set up QR code to a Google Form). Susan volunteered to help enter handwritten evals.</p> <p>Thank you for speakers will be a donation, \$25/each approved - to AIHF-FLI.</p> <p>CIHC-Sponsored Bingo Card Exhibitor Raffle - Amazon gift card. Select winner after afternoon break on Thurs. Winner must be present to win.</p> <p>Individual Exhibitor prizes raffles – after afternoon break on Wed. Patty will coordinate with the exhibitors.</p> <p>Gloria will manage on-site registration with help from her Aurora IH colleagues.</p> <p>CIHC Board members attending the PDS must be available to help with onsite conference logistics.</p>	<p><u>Gloria</u> will book L’Opera for Board Dinner.</p> <p><u>Gloria</u> will book Congregation Ale House for Social Event.</p> <p><u>Pam</u> will print drink tickets for Social Event.</p> <p><u>Gloria</u> will continue to negotiate contract.</p> <p><u>Board</u> to send contacts to <u>Megan</u> for oil & gas potential speakers</p> <p><u>Megan</u> to re-send out PowerPoint guidelines to speakers. <u>Megan</u> to send bios/photos reminder.</p> <p><u>Patty</u> to continue to follow-up with exhibitor/sponsor prospects.</p> <p><u>Laurel</u> to include statement about communicable illness protocol in PDS program. <u>Pam/Gloria</u> to include statement in confirmation email.</p> <p><u>Laurel</u> will provide e-program checklist from 2022 for review and update.</p> <p><u>Gloria</u> will purchase Amazon gift card for raffle; \$200 approved.</p> <p><u>Board</u> will discuss CIHC Board role partitioning at meeting prior to PDS. <u>Pam</u> will add to agenda.</p>
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<p>9. OCAIHA Dues Issue</p>	<p>Discussion regarding internal CIHC Communication policy.</p> <p>Howard provided a brief timeline of the issue and responses from both OCAIHA and CIHC. CIHC Bylaws (since 1991) state dues are flat fee of \$25, not a % of total LS dues. Billed in arrears. Local Section must be "in good standing" per CIHC Bylaws.</p> <p>Howard attended Sept OC Board meeting to facilitate discussion on the information he and Sam provided in email on 7/27 for the OC Bd to review in advance of their meeting; no OC Board member was willing to second a motion to discuss.</p> <p>OCAIHA President indicated issue will be on November agenda again. Scott Brehmer sent email to OC Board in support of CIHC.</p> <p>Possible solutions: -OC AIHA and SC AIHA could combine -CIHC Update should be part of each LS Board meeting agenda and at all Local Section meetings -Post Q&A to CIHC website -If no resolution, may need to post issue to other Local Section Boards</p> <p>In the meantime, CIHC cannot accept dues at the reduced rate and cannot cash any check sent by OCAIHA until resolved.</p> <p>Motion: If check for reduced dues is received, CIHC cannot process if not for right amount (\$25/member). Pam motioned. 2nd Howard. All in favor.</p> <p>OCAIHA CIHC reps cannot get reimbursed for CIHC expenses until the OC dues are current. OCAIHA is not in good standing with CIHC because 2022 dues have not been paid. However, PDS discount will still be honored to OC members for 2023 PDS. The CIHC Bd does not think the OC members should be penalized based on their Bd's action.</p> <p>Identify champions from OC membership to bring this issue to OC Board (next OC Board meeting is November?).</p> <p>All CIHC Board members will present CIHC update and background at their respective LS Board meetings and LS meetings.</p>	<p><u>Megan</u> and <u>Jaime</u> to draft Communication Policy for official Bd communications.</p> <p><u>Pam</u> will draft interim Communication policy email.</p> <p><u>All</u> Board Members will ensure CIHC Update and Background is included on Local Section Board agendas</p>
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<p>10. New Business - All</p>	<p>Ann Graham's Retirement Party – plaque for CIHC service 1993-2022 approved.</p> <p>Rich Hirsh, now retired and no longer CIHC Bd member – plan on plaque presentation at PDS.</p> <p>Per AIHA, National Board voted that they will not provide any grant money. Discussion regarding collaboration with other organizations (ASSP).</p>	<p><u>Megan</u> will present Ann's plaque at her retirement party</p>
<p>11. Next Meeting and Adjourn – Pam</p>	<p>Next meeting is November 6th, 12:30-2:00 PM via Zoom. Meeting adjourned at 3:40.</p>	