

California Industrial Hygiene Council

CIHC Board Meeting

November 28th, 2023 in person in Long Beach California

(5:30 pm – 6:30 pm)

ATTENDEES

Pamela Murcell, President/Sacramento Valley Cathy Barankin/Legislative Advocacy		Gloria Chan, Treasurer/San Diego Megan Canright Racicot, Co-VP/San Diego
Howard Spielman/Orange County Joel Berman/Orange County (Alternate) Sam Celly/Orange County		Susan Gulbrandsen/Southern CA Jamie Steedman-Lyde, Co-VP/Southern CA
Laurel Davis/Northern CA Patty Beach/Northern CA		Not Present: Roxanne Fynboh, Secretary/Sacramento Valley (Alternate) Ed Klinenberg/Sacramento Valley Karen Santo-Pietro/San Diego (Alternate) Diana Peroni/Northern CA (Alternate)
ITEM	ACTIVITY / DISCUSSION	ACTION ITEM MEMBER ASSIGNED
1. Call to Order and Welcome – Pam	Call to order: Pam called the meeting to order at 5:27 PM. Welcome and thank you for a great PDS.	
2. Minutes Approval – Pam	Draft minutes provided by email; Nov 6th, 2023 minutes approved as written. Reviewed action items. Joel moved to approve, Sam 2 nd .	<u>Pam</u> to post minutes on website. <u>Done</u>
3. Treasurer Report – Gloria	Gloria confirmed that Orange County payment has been received for 2022 dues at \$25/member (51 members); last of the local sections for 2022. Now to start over for next year. Gloria gave update on PDS: 99 in-person attendees and 43 on zoom; 140 total in person including speakers/exhibitors. A little busier on 11/29, less so on 11/30.	<u>Gloria</u> will report detail at next CIHC Board meeting.
4. 2023 PDS Feedback – Jamie, Gloria, Susan	<ul style="list-style-type: none"> a. Feedback so far is positive. b. Gloria confirmed plan for issuing PDS certificates by December 31st, 2023. c. Confirmed plan for tallying evaluations – Susan to enter paper surveys and Laurel to compile report from Google. 	<u>Gloria</u> to issue PDS certificates. <u>Done</u> <u>Susan</u> to enter paper evaluations. <u>Done</u> <u>Laurel</u> to compile report from Google. <u>In progress.</u>

<p>5. OCAIHA Dues Resolution – Howard/Sam</p>	<p>a. Howard and Sam shared their discussions with OCAIHA board and board president Eric Brown, especially starting around the Joint Technical Symposium. Board seemed to take it to heart that they'd lose representation if they didn't pay their dues.</p> <p>b. Discussed importance of follow up for all CIHC Board members to be sure that they communicate activities to their local boards (for distribution to members); maybe add article to newsletters; local section links are on the CIHC website; up to local sections to keep their websites up to date; CIHC reps should regularly communicate to board about activities (Pam talking about doing a monthly summary email for us to share).</p>	<p><u>All</u> board members to be sure that they communicate CIHC activities to their boards for distribution to members; consider writing articles for newsletters or email blasts. See notes left.</p>
<p>6. March 2024 CIHC Board Meeting – Pam</p>	<p>Talked about date options. Settled on March 12, 2024, in person in Sacramento. Discussed Cathy's role in finding a legislator to sponsor a bill for CIH recognition for exposure assessment.</p>	<p><u>Pam</u> to follow up with Cathy on legislative support and provide input for Cathy for potential bill wording. <u>Done</u></p>
<p>7. PDS 2024 Early Planning –All</p>	<p>a. Discussed possible date ranges: Dec 4-6 (Wed-Fri), Dec 9-11 (Mon-Wed), or Dec 10-12 (Tues-Thurs), or even Dec 3-5 (Tues-Thurs) immediately after Thanksgiving.</p> <p>b. Talked about possible locations: San Jose, Emeryville, Berkeley, Walnut Creek, etc.</p> <p>c. Some early discussion on giving local section members a larger discount than National members (as incentive/reward for being a local member). Decision to keep discount for CA AIHA local section membership; as of 2024 PDS, discontinue discount for National AIHA/ASSP membership.</p>	<p><u>Laurel, Patty, & Diana</u> to coordinate with Gloria on search for possible venues. <u>In progress</u></p>
<p>8. 2024 Succession – Pam, All</p>	<p>a. Pam needs to start winding down term as president. Plan is to work one more year as president (2024) and be the face of CIHC. However, everyone steps in to represent CIHC at Standards Board meetings, etc.</p> <p>b. Over 2024, the plan is to get Megan more comfortable with the role of the president including interactions with agencies and other organizations. While Pam tries to keep Board expenses down, it may entail more \$\$ for Megan to also go in person for some meetings with agencies, etc. – board agrees with this game plan.</p> <p>c. Megan and Jaime will continue as co-VPs for 2024.</p>	<p><u>Pam and Megan</u> to coordinate on succession.</p>

<p>9. Next Meetings and Adjourn – Pam</p>	<p>a. Next meeting is in January 2024, date/time TBD. Ed will send out Doodle poll. b. Pam adjourned meeting at 6:39 PM.</p>	<p><u>Ed</u> to send Doodle poll for next meeting. <u>Done</u></p> <p><u>Laurel</u> to send calendar invite for March 2024 meeting and Jan 2024 meeting when decided. <u>Done</u></p>
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