

California Industrial Hygiene Council  
**CIHC Board Meeting**  
 Meeting at Oakland Marriott City Center  
 December 6, 2022, 5:12 PM – 6:00 PM

**ATTENDEES**

Megan Canright, Co-VP/San Diego	Jaime Steedman-Lyde, Co-VP/Southern CA	
Joel Berman, Orange County	Gloria Chan, Treasurer/San Diego	
Patty Beach, Northern CA	Richard Hirsh, Northern CA	
Susan Gulbrandsen, Southern CA	Sam Celly, Orange County	
Laurel Davis, Northern CA		
<b>ITEM</b>	<b>ACTIVITY / DISCUSSION</b>	<b>ACTION ITEM MEMBER ASSIGNED</b>
1. Call to Order and Welcome	Call to order: Megan called the meeting to order	
2. Minutes Approval – Megan	Draft minutes provided by email; September 22 <sup>nd</sup> minute approval delayed for board member review.	<u>ALL</u> to review minutes for January approval.
3. Newsletter – Laurel & Sam	Discussion on rethinking content, approach and Social media presence	<u>Laurel</u> – Discussion for next board meeting
4. Treasurer Report – Gloria	No firm numbers yet, Gloria will run by next meeting when all final bills are paid ~160 registrants (30 online, 130 in person)	<u>Gloria</u> will follow up.
5. 2022 PDS Feedback – All	<ul style="list-style-type: none"> <li>• A few complaints regarding room temperature, etc. had been addressed as they came up and were resolved</li> <li>• Complaint from Larry Sloan and Donna Hedeil regarding Tues AM presenter (Shadix) and reference to Amazon warehouses</li> <li>• We will include note to presenters in powerpoint guidelines regarding mentioning specific entities</li> <li>• Continued requirement that presenters submit slides by the deadline - no decision on how to address non-compliance</li> <li>• All other feedback positive on the technical content so far</li> <li>• <b>Need to add cell phone reminder to in-person announcements at start of event</b></li> <li>• Positive feedback on hot breakfast</li> <li>• PDS certificates - Gloria will issue based on sign-in and online login; usually in late Dec, early Jan</li> <li>• Evaluations - Jaime will take home paper evaluations and tally along with electronic evals</li> </ul>	<u>Jaime/Megan</u> update speaker notes and look at deadline requirements <u>Gloria</u> will complete certificates. <u>Jaime</u> will complete evaluations
6. 2023 PDS	<ul style="list-style-type: none"> <li>• Dec 4-6 or 6-8</li> <li>• Either set of dates is acceptable, though attendees and especially exhibitors seem to prefer W-F to avoid Sunday travel</li> <li>• Will depend on location and hotel availability</li> </ul>	<u>Gloria</u> will look at hotels.

7. March 2023 Summit – Pam	<ul style="list-style-type: none"> <li>• Program ideas: one CIHC attendee suggested a session on exposures for children</li> <li>• Volunteers to help: Board defers to SV local section.</li> </ul>	<u>Pam</u> – Discuss further in Jan.
8. Co-VPs Succession	<ul style="list-style-type: none"> <li>• Megan on maternity leave through approx May/June 2023</li> <li>• Jaime status and whether rolling off board unknown</li> <li>• Suggested transition period through Dec 2023 with full transition at end of 2023</li> </ul>	
9. Cal/OSHA Activity	<ul style="list-style-type: none"> <li>• Cal/OSHA ETS Dec 15 meeting</li> </ul>	<u>Pam</u> – Confirm what she needs from the board
10. New Business – From September	<p>CIHC By-laws and Operating Procedures – no discussion</p> <p>Legislative Advocacy/National AIHA – open discussion</p>	<p><u>ALL</u> – review these documents from the CIHC website for next meeting.</p> <p><u>Gloria</u> will evaluate budget and reserves.</p>
11. New Business – From December	<p>Susan Gulbrandsen had questions on TCE status</p> <p>Rich, new e-mail, rhirsh8@gmail.com</p>	<p><u>HS</u> will check on status</p> <p>Update contact info</p>
12. Next Meeting and Adjourn – Megan	Next board zoom meeting in early Jan; date and time TBD via Doodle poll. Meeting adjourned at 6:00 PM	