

California Industrial Hygiene Council  
**CIHC Board Meeting**  
 Conference Call  
 Phone: 1-877-594-8353  
 Participant Code: 40227835  
 January 19, 2017, 9:30 AM – 11:00 AM

**ATTENDEES**

Pamela Murcell/President, Sacramento Valley	Ann Graham/San Diego (Alternate)	
Roxanne Fynboh/Sacramento Valley (Alternate)	Richard Hirsh/Northern CA	
Cathy Barankin/Sac Advocacy	Howard Spielman/Orange County	
Joel Cohen/Treasurer, Northern California	Laurel Davis/Northern CA (Alternate)	
Grace Rinck/Southern CA	Jaime Steedman-Lyde/Southern CA (Alternate)	
Jim Unmack/Orange County (Alternate)	Gloria Chan/San Diego	
Joel Berman/Vice President, Orange County		
<b>ITEM</b>	<b>ACTIVITY / DISCUSSION</b>	<b>ACTION ITEM MEMBER ASSIGNED</b>
Call to Order and Welcome (Pam)	<p><u>Call to order:</u> Pam called the meeting to order at 9:35 AM</p> <p>Pam performed a verbal “reading” of the December meeting minutes; no changes were posed by the members; minutes were approved</p>	Megan to post December meeting minutes to website
Communications Update (Pam)	<p><u>Email Blasts</u></p> <ul style="list-style-type: none"> <li>• Communication needs to be sent regarding the 3/14 summit by end of week</li> <li>• CIHC offered to send communication emails for the Northern CA Section regarding the August symposium</li> <li>• Northern CA Section will provide information regarding August symposium when it is available</li> </ul>	<p>Pam to provide the text and Gloria will draft the email blast</p> <p>Pam and Megan to coordinate Northern CA Symposium communications when information is available</p>
Financial Report (Joel C)	<p><u>Financials</u></p> <ul style="list-style-type: none"> <li>○ Joel provided P&amp;L and Balance Sheet for 2017 for Board review</li> <li>○ No additional LS dues payments have been received for 2017; payments due in March</li> </ul> <p>Payment from LOHP to cover student attendance has not been received; 1099's have been sent, tax prep underway, and Joel will contact National to reconfirm 503 status</p>	Joel to contact National AIHA regarding 503 status, and will follow up with LOHP for payment

Professional Development Seminar Update (Pam, Rich, Gloria)	<p><b><u>Professional Development Seminar - 2017</u></b></p> <ul style="list-style-type: none"> <li>○</li> <li>● Survey Results <ul style="list-style-type: none"> <li>○ <u>Rich</u> reviewed the exhibitor results and <u>Pam</u> reviewed the attendee results.</li> <li>○ Copies of the spreadsheets were provided to the Board for more extensive review if desired.</li> <li>○ Suggestion to do an attendee survey monkey to get more input on future conference locations and topics for 2018.</li> </ul> </li> </ul> <p><b><u>Professional Development Seminar – 2018 Planning</u></b></p> <ul style="list-style-type: none"> <li>● Hotel search and dates <ul style="list-style-type: none"> <li>○ <u>Gloria</u> provided a summary of the two hotels under consideration for December</li> <li>○ Hotel Solamar for Dec. 5-7 (Wed-Fri) with hotel rooms at \$189 or \$199, or Hard Rock Hotel for Dec. 10-12 (Mon-Wed) with hotel rooms at \$179 and much larger exhibit space (up to 24 exhibitors)</li> <li>○ Questions were posed by <u>Board</u> regarding government rate and parking besides in the hotel for the Hard Rock</li> <li>○ Motion was posed by <u>Howard</u> to hold the conference at the Hard Rock Hotel; motioned was seconded by <u>Joel B</u>; motion carried by majority vote</li> </ul> </li> <li>● <u>Rich</u> requested that save-the-date for 2018 PDS be posted as soon as possible after March 14<sup>th</sup> Summit and exhibitor info sheet ready by April 1<sup>st</sup>.</li> </ul>	<p><u>Pam and Joel B</u> will follow up on 2018 survey monkey for future conference locations and topics</p> <p><u>Gloria</u> will follow-up on details regarding booking the Hard Rock Hotel</p> <p><u>Megan</u> to follow up on 2018 PDS save-the-date blast</p>
CIHC/SVS-AIHA March Summit (Pam, Roxanne, Cathy)	<p><b><u>March 14, 2018 CIHC/SVS-AIHA Summit</u></b></p> <ul style="list-style-type: none"> <li>● Event Preparations <ul style="list-style-type: none"> <li>○ Final program agenda was reviewed</li> <li>○ <u>Roxanne</u> and <u>Cathy</u> have confirmed the speakers</li> <li>○ Registration open (only 5 attendees and 1 exhibitor paid as of Jan. 11<sup>th</sup>)</li> <li>○ Two additional exhibitors have confirmed but have not yet paid</li> <li>○ Dinner is being planned for March 13<sup>th</sup> for CIHC and SVS Board members and any speakers who are in town that evening</li> </ul> </li> </ul>	None

Proposed CIHC Legislation Status (Cathy, Ed)	<p><b><u>Proposed CIHC Bill</u></b></p> <ul style="list-style-type: none"> <li>• <u>Cathy</u> reported that there is interest with 5 Assembly members/Senators</li> <li>• Feb. 16<sup>th</sup> is the deadline for new bills to be introduced</li> <li>• <u>Cathy</u> using the tact of women, minorities and young workers being disproportionately impacted by workplace incidents</li> <li>• <u>Cathy</u> and <u>Ed</u> met with Sen. Portantino's chief of staff on Jan. 16<sup>th</sup>; he has already contacted Cathy for follow-up</li> </ul>	<u>Cathy</u> to follow up with interested parties concerning bill
Young Worker Safety Update (Cathy, Rich)	<p><b><u>Young Worker Safety Initiative</u></b></p> <ul style="list-style-type: none"> <li>• SB 18 – no activity so far from Sen. Pan's office</li> <li>• Coalition meeting on March 13<sup>th</sup> at 1430 N Street, Sacramento from 10:00-1:30</li> </ul>	<u>Rich</u> to attend March meeting
Newsletter (Jaime)	<p><b><u>March Newsletter</u></b></p> <ul style="list-style-type: none"> <li>• <u>Jaime</u> will send a reminder email for newsletter articles and due date</li> </ul>	<u>Jamie</u> to send reminder to <u>Board</u> and collate articles for the publication
New business (All)	<p><b><u>Advisory Committees</u></b></p> <ul style="list-style-type: none"> <li>• Cal/OSHA Advisory Committee meeting schedule info as of Jan. 12<sup>th</sup> was reviewed</li> <li>• <u>Pam</u> provided meeting schedule to Board for review</li> <li>• Workplace Violence on Jan. 25<sup>th</sup> – no one available to attend</li> <li>• Marijuana/Cannabis Industry on Jan. 31<sup>st</sup> – <u>Grace</u> will attend</li> <li>• Heat Illness Prevention on Feb. 8<sup>th</sup> – <u>Joel C</u> will attend</li> <li>• Employee Access to IIPP on Feb. 13<sup>th</sup> – <u>Jaime</u> will attend</li> <li>• HEAC on March 6<sup>th</sup> – <u>Jim</u> will attend.</li> </ul> <p><b><u>Standards Boards</u></b></p> <ul style="list-style-type: none"> <li>• <u>Joel B</u> attended 1/18 meeting in Oakland and reported that new Hotel Housekeeping regulations (8 CCR 3345) were adopted unanimously</li> <li>• <u>Joel B</u> also reported on Garrett Keating's presentation about HEAC/FAC history and that now Cal/OSHA staff is doing feasibility studies, no real news</li> <li>• Garrett will try to keep HEAC meetings to 5 hours</li> <li>• Need a Board member to attend the Feb. 15<sup>th</sup> Standard Board Meeting in San Diego</li> <li>• <u>Pam</u> will attend the Standards Board Meetings in March, April and May.</li> <li>• New bill screening in advance of March 13<sup>th</sup> Board meeting needed</li> </ul>	Designated <u>Board</u> members to attend Advisory Committee meetings as listed in minutes  <u>Board</u> member needed to attend 2/15 Standards Board meeting in San Diego  <u>Cathy, Pam, and Ed</u> will meet to do a bill screening prior to March meeting
Adjournment	Next Board meeting will be in person in March  <u>Pam</u> adjourned the meeting at 11:10AM	<b><u>Next meeting:</u></b> March 13, 2018 – Sacramento 1231 I Street, Suite 303, from 11:00 – 5:00 Followed by dinner.